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No. 12630/Mov C/ 3737/D (Mov)/08
Government of India
Ministry of Defence
New Delhi, the 29th Dec 2008

To

The Chief of the Army Staff
The Chief of the Naval Staff
The Chief of the Air Staff
New Delhi

**Sub:- MODIFICATION OF THE PROVISIONS RELATING TO
TRAVELLING ALLOWANCE ENTITLEMENTS OF ARMED FORCES
PERSONNEL CONSEQUENT TO THE RECOMMENDATIONS OF THE
SIXTH CENTRAL PAY COMMISSION AND GOVERNMENT
ACCEPTANCE THEREOF**

Sir,

1. I am directed to say that in pursuance of the decisions taken by the Govt on the recommendations of the Sixth Central Pay Commission relating to Travelling Allowance entitlements, the Ministry of Finance have issued orders vide OM No. F-19030/3/2008-E.IV dated 23 Sep 2008 for modifying Travelling allowance entitlements of Civilian Central Govt employees. In pursuance thereto, sanction of the President is conveyed to the modifications in the Travel Regulations, 1991 (Edn) for armed forces personnel as set out in Annexure to this letter.
2. The 'Grade Pay' for determining the TA/DA entitlement is as indicated in relevant Special Army/Navy/Air Force Instructions.
3. The term 'pay' for the purpose of these orders refers to Basic Pay as defined in relevant Special Army/Navy/Air Force Instructions issued in pursuance to Govt decisions on VI CPC recommendations.
4. In respect of those service pers, who opt to continue in their pre-revised scales of pay, the corresponding Grade Pay of the pay scales of the post occupied on 1-1-2006 would determine the TA/DA entitlements under these orders. However, for determining the Composite Transfer Grant for such service pers, the term pay shall also include, in addition to the basic pay in the pre-revised scales, stagnation increments, Dearness Pay and NPA as per orders in force on 1-1-2006.
5. **These orders shall take effect from 01st September 2008.** However, if the Travelling Allowance entitlements in terms of the revised entitlements now prescribed result in lowering of the existing entitlements in the case of any individual, groups, ranks or classes of personnel, the entitlements, particularly in respect of mode of travel, class of accommodation, etc shall not be lowered. They will instead continue to be governed by the earlier orders on the subject till such time as they become eligible, in the normal course, for the higher entitlements.
6. Service personnel, who had undertaken tours or had been transferred between September 01, 2008 and the date of issue of these revised orders and whose TA/DA claims have been settled with reference to their earlier entitlements, may be permitted to submit supplementary claims based on their revised entitlement, and draw arrears on this account.

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7. It may be noted that no additional funds will be provided on account of revision in TA/DA entitlements. It may therefore be ensured that permission for official travel is given judiciously and restricted only to absolutely essential official requirements.

8. The revised Travelling Allowance entitlements prescribed in the Annexure to this letter shall also be applicable in the case of those service personnel, who had retired from Defence Services prior to 1st September 2008 but had relocated from their last station of posting only on or after 1st September 2008 and within the period of limitation prescribed for the purpose.

9. These orders will not be applicable to MNS offs for whom orders will be issued separately.

10. The relevant Rules of Travel Regulations will be amended in due course. As these orders are based on MOF OM No. F-19030/3/2008-E.M dated 23 Sep 2008 that OM would be referred to for settling any doubts/discrepancies.

11. This issues with the concurrence of Ministry of Defence (Fin/QA) vide their UO No 1464/QA/08 dated 26 Dec 2008.

Yours faithfully,


(Pradeep Kumar)

Under Secretary to the Govt of India

Copy to:-

- The CGDA, New Delhi - 2 Copies
- The DADS, New Delhi
- The DDADS
- All Controller of Defence Accounts, including PC of A (Fys), Kolkata
- Ministry of Defence (Fin/QA)
- Ministry of Defence (Fin/Navy)
- Ministry of Defence (Fin/Air)
- Air HQ/PP&R - 4
- IHQ of MoD(Navy) / Passage
- IHQ of MoD (Army)/Mov C
- Director of Accounts (Postal)
- APS Accounts Section, Kamptee, Nagpur,

Ink signed copies to all CsDA including PC of A (Fys), Kolkata

Annexure to Govt of India, MoD letter No.12630/Mov C/3737 /D(Mov)/08 dated 29 Dec 2008

1. In partial modification of Govt of India, Ministry of Defence letter No.12630/Q Mov C/3198/D(Mov)/98 dated 28 Oct 98 as amended from time to time, the following provisions will be applicable with effect from 01st September 2008.

2. **Entitlements for Journeys on Tour (Rule 57,58,62, 92, 95,107 and 108 of Travel Regulations, 1991 Edn)**

(A) **Travel Entitlements within the Country (Rule 92, 95 and 108 of Travel Regulations, 1991 Edn)**

Grade Pay (1)	Travel Entitlements (2)
Service Chiefs/ Vice Chiefs/ Army Commanders & equivalent/DGAFMS and Officers drawing Grade Pay of Rs.10,000/- and above.	Business/Club Class by air /AC First Class by train
Officers drawing Grade Pay of Rs.7600/-, Rs.8700/- and Rs.8900/-	Economy Class by air/AC First Class by train
Officers drawing Grade Pay of Rs.5400/-, Rs.6100/- and Rs.6600/-.	Economy Class by air/AC II Tier Class by train
Officers drawing Grade Pay of Rs.4200/-, Rs.4600/- and Rs.4800/-	AC II Tier Class by train
Officers drawing Grade Pay below Rs.4200/-.	First Class /AC III Tier/AC Chair Car by train

Note: Officers drawing Grade Pay of Rs.3400/- are presently entitled AC-II class by train as per existing authorization and will continue to be entitled for the same in terms of para 5 of ibid Govt letter.

The revised travel entitlements are subject to following:-

- (i) In case of places not connected by rail, travel by AC bus for all those entitled to travel by AC II Tier and above by train and by Deluxe/Ordinary bus for others is allowed.
- (ii) In case of road travel between places connected by rail, travel by any means of public transport is allowed provided the total fare does not exceed the train fare by the entitled class.
- (iii) Henceforth, all mileage points earned by service personnel on tickets purchased for official travel shall be utilized by the concerned department for other official travel by their officers. Any usage of these mileage points for purposes of private travel by an officer will attract departmental action. This is to ensure that the benefits out of official travel, which is funded by the Government, should accrue to the Government.
- (iv) All service pers are allowed to travel below their entitled class of travel

(B) **International Travel Entitlement by Air - (Rule 245 of Travel Regulations, 1991 Edn)**

- (i) Service Chiefs/Vice Chiefs/ Army Cdrs and equivalent/ DGAFMS - First Class
- (ii) Officers drawing Grade Pay of Rs.10,000 and above - Business/Club Class
- (iii) Others - Economy Class

(C) **Entitlement for Journey by Sea or by River Steamer - (Rule 58 and 107 of Travel Regulations, 1991 Edn)**

(i)

Grade Pay (1)	Entitlements (2)
Service Chiefs/ Vice Chiefs/ Army Commanders & equivalent/DGAFMS and Officers drawing Grade Pay of Rs. 5400/- and above.	Highest Class.
Officers drawing Grade Pay of Rs.4200/-, Rs.4600/- and Rs.4800/-	If there be two classes only on the steamer, the lower class.
Officers drawing Grade Pay of Rs.2400/-/- and Rs.2800/-	If there be two classes only on the steamer, the lower class. If there be three classes, the middle or the second class. If there be four classes, the third class.
Officers drawing Grade Pay of less than Rs. 2400/-	The lowest class.

Note: Officers drawing Grade Pay of Rs.3400/- are presently entitled "if there be two classes only on the steamer, the lower class" and will continue to be entitled for the same in terms of para 5 of ibid Govt letter.

(ii) Accommodation entitlements for travel between the mainland and the A&N Group of Islands and Lakshadweep Group of Islands by ships operated by the Shipping Corporation of India Limited will be as follows:-

Grade Pay (1)	Entitlement (2)
Service Chiefs/ Vice Chiefs/ Army Commanders & equivalent/DGAFMS and Officers drawing Grade Pay of Rs.5400/- and above	Deluxe Class
Officers drawing Grade Pay of Rs.4200/-, Rs.4600/- and Rs.4800/-	First/ 'A' Cabin Class
Officers drawing Grade Pay of Rs.2400/- and Rs.2800/-	Second 'B' Cabin Class
Officers drawing Grade Pay less than Rs.2400/-/-	Bunk Class

Note: Officers drawing Grade Pay of Rs.3400/- are presently entitled First/ 'A' Cabin Class and will continue to be entitled for the same in terms of para 5 of ibid Govt letter.

(D) **Mileage Allowance for Journeys by Road - Rule 102, 106 and 111 of Travel Regulations, (1991 Edn)**

(a) The Grade Pay ranges for travel by public /bus/auto /rickshaw/scooter/motor cycle, full taxi/taxi/own car is indicated below:-

Grade Pay (1)	Entitlement (2)
(i) Service Chiefs/ Vice Chiefs/ Army Commanders & equivalent/DGAFMS and Officers drawing Grade Pay of Rs.10,000/- and above.	Actual fare by any type of public bus including AC bus OR At prescribed rates of AC Taxi when the journey is actually performed by AC Taxi OR At prescribed rates of auto rickshaw for journeys by auto rickshaw, own scooter, motor cycle, moped etc
(ii) Officers drawing Grade Pay of Rs.5400/-, Rs.6100/-, Rs.6600/-, Rs.7600/-, Rs.8700/- and Rs.8900/-	Same as at (i) above with the exception that journey by AC Taxi will not be permissible
(iii) Officers drawing Grade Pay of Rs.4200/-, Rs.4600/- and Rs.4800/-	Same as at (ii) above
(iv) Officers drawing Grade Pay of Rs.2400/- and above but less than Rs.4200/-	Actual fare by any type of public bus other than AC bus OR At prescribed rates for auto rickshaw for journeys by auto rickshaw/ own scooter/ motor cycle/ moped etc
(v) Officers drawing Grade Pay below Rs.2400/-	Actual fare by ordinary public bus only OR At prescribed rates for auto rickshaw/own scooter/ motorcycle /moped etc

Note: Officers drawing Grade Pay of Rs.3400/- are presently entitled as in (iii) above and will continue to be entitled for the same in terms of para 5 of ibid Govt letter.

(b) Mileage Allowance for road journeys shall be regulated at the following rates in places where no specific rates have been prescribed either by the Director of Transport of the concerned State or of the neighboring States:-

- (i) For journeys performed in own car/taxi : Rs.16 per Km
- (ii) For journeys performed by auto-rickshaw/ own scooter etc : Rs.8 per Km

(c) The rate of Mileage Allowance for journeys on bicycle, on tour and transfer, is revised from 60 paise to Rs. 1.20 per Kilometer.

3. Daily Allowance on Tour - Rule 114 of Travel Regulations, (1991 Edn).

The rates of Daily Allowance are revised as follows:-

Grade Pay (1)	Daily Allowance (2)
(i) Service Chiefs/ Vice Chiefs/ Army Commanders & equivalent/DGAFMS and Officers drawing Grade Pay of Rs. 10,000/- and above.	Reimbursement for hotel accommodation/guest house of upto Rs. 5000/- per day, reimbursement of AC Taxi charges of upto 50 Kms for travel within the city and reimbursement of food bills not exceeding Rs. 500/- per day.
(ii) Officers drawing Grade Pay of Rs.7600/- to 8900/-	Reimbursement for hotel accommodation of upto Rs. 3000/- per day, reimbursement of non-AC Taxi charges of upto 50 Kms per day for travel within the city and reimbursement of food bills not exceeding Rs. 300/- per day.
(iii) Officers drawing Grade Pay of Rs.5400/- to 6600/-	Reimbursement for hotel accommodation of upto Rs. 1500/- per day, reimbursement of taxi charges of upto Rs.150 per day for travel within the city and reimbursement of food bills not exceeding Rs. 200/- per day.
(iv) Officers drawing Grade Pay of Rs.4200/- to Rs.4800/-	Reimbursement for hotel accommodation of upto Rs. 500/- per day, reimbursement of travel charges of upto Rs.100/- per day for travel within the city and reimbursement of food bills not exceeding Rs.150/- per day.
(v) Officers drawing Grade Pay of below Rs.4200/-	Reimbursement for hotel accommodation of upto Rs. 300/- per day reimbursement of travel charges of upto Rs:50/- per day for travel within the city and reimbursement of food bills not exceeding Rs. 100/- per day.

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Note: Officers drawing Grade Pay of Rs.3400/- are presently entitled DA as in (iv) above and will continue to be entitled for the same in terms of para 5 of ibid Govt letter.

In case of stay/journey on Govt ships, boats etc. or journey to remote places on foot/mules etc for scientific/data collection purposes in organization like FSI, Survey of India, GSI etc., Daily Allowance will be paid at rate equivalent to that provided for reimbursement of food bill. However, in this case, the amount will be sanctioned irrespective of the actual expenditure incurred on this account with the approval of the Head of Department/Controlling Officer. For journeys on foot, an allowance of Rs.5 per kilometer traveled on foot shall be payable additionally.

4. T.A. on Transfer - (Rule 57, 58, 60, 61, 62 and 67 of Travel Regulations, 1991 Edn)

A. Accommodation and Milcage Allowance entitlements

- (i) Accommodation and Mileage Allowance entitlements as prescribed at Para 2 above except for International travel, for journey on tour by different modes will also be applicable in case of journeys on transfer. The general conditions of admissibility as laid down in Travel Regulations, 1991 Edn) will, however, continue to be applicable.
- (ii) The provisions relating to small family norms as contained in Para 2 (A) of Annexure to Ministry of Defence letter No.12630/Q Mov C/3198/D Mov/ 98 dated 28 Oct 98, shall continue to be applicable.

B. Transfer Grant and Packing Allowance:

- (i) The Composite Transfer Grant shall be equal to one month's Pay in the Pay Band, Stagnation Increment(s), Grade Pay, Military Service Pay, Classification Allowance, Group 'X' Pay (where applicable) and Non-Practicing Allowance in case of transfer involving a change of station located at a distance of or more than 20 Kms from each other.
- (ii) In cases of transfer to stations, which are at a distance of less than 20 kms, from the old station and of transfer within the same city, one third of the Composite Transfer Grant will be admissible, provided a change of residence is actually involved.
- (iii) At present, only one Transfer Grant is permitted if the transfer of husband and wife takes place within 6 months of each other from the same place to the same place. With effect from the date of implementation of these orders, in cases, where the transfer take place within six months, but after 60 days of the transfer of the spouse, fifty percent of the Transfer Grant on transfer shall be allowed to the spouse transferred later. No Transfer Grant shall be admissible to the spouse transferred later in case both the transfers are ordered within 60 days. The existing provisions shall continue to be applicable in case of transfers after a period of six months or more. Other rules precluding Transfer Grant in case of transfer at own request or transfer other than in public interest, shall continue to apply unchanged in their case.

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C. Transportation of Personal Effects

Grade Pay (1)	By Train/steamer (2)	Rate per km/ for transport by road (Rs.per.km) (3)
(i) Service Chiefs/ Vice Chiefs/ Army Commanders & equivalent/DGAFMS and Officers drawing Grade Pay of Rs.7600/- and above.	6000 kgs, by goods train/4 wheeler wagon/1 double container	18.00 (Rs.0.30 per kg per km)
(ii) Officers drawing Grade Pay of Rs.4200/-, Rs.4600/-, Rs.4800/-, Rs.5400/-, Rs.6100/- and Rs.6600/-	6000 kgs by goods train/4 wheeler wagon/1 single container	18.00 (Rs.0.30 per kg per km)
(iii) Officers drawing Grade Pay of Rs.2800/-	3000 kgs	9.00 (Rs.0.31 per kg per km)
(iv) Officers drawing Grade Pay below Rs.2800/-	1500 kgs	4.60 (Rs.0.31 per kg per km)

Note: Officers drawing Grade Pay of Rs.3400/- are presently entitled as in (ii) above and will continue to be entitled for the same in terms of para 5 of ibid Govt letter.

The rates for transporting the entitled weight by Steamer will be equal to the prevailing rates prescribed by such transport in ships operated by Shipping Corporation of India.

D. Transportation of Conveyance - (Rule 67 & 70 of Travel Regulations, 1991 Edn)

Grade Pay (1)	Scale (2)
(i) Service Chiefs/ Vice Chiefs/ Army Commanders & equivalent/DGAFMS and Officers drawing Grade Pay of Rs.4200/- and above.	One motor car, etc or one motor cycle/scooter, or one horse
(ii) Officers drawing Grade Pay of less than Rs.4200/-	One motorcycle/scooter /Moped or one bicycle

Note: Officers drawing Grade Pay of Rs.3400/- are presently entitled as in (i) above and will continue to be entitled for the same in terms of para 5 of ibid Govt letter.

5. T.A. Entitlement of Retiring Service pers- (Rule 200-A & B of Travel Regulations, 1991 Edn)

A. Transportation of Conveyance

The expenditure on transportation of conveyance by Defence pers on their retirement shall be reimbursed without insisting on the requirement that the possession of the conveyance by them while in service at their last place of duty should have been in public interest.

B. Lumpsum Transfer Grant and Packing Allowance

(i) The Composite Transfer Grant equal to a month's pay last drawn as defined in para 4 (B) above may be granted in the case of those service pers who on retirement settle down at places other than the last station(s) of their duty located at a distance of or more than 20 kms. The transfer incidentals and road mileage for journeys between the residence and the railway station/bus stand, etc at the old and new station, presently admissible are subsumed in the Composite Transfer Grant and will not be separately admissible.

(ii) As in the case of serving service pers, who on retirement settle at the last station of duty itself or within a distance of less than 20 kms may be paid one third of the Composite Transfer Grant subject to the condition that a change of residence is actually involved.

6. The TA/DA rates mentioned in para 2 D (b) and (c) (mileage for road journey by taxi/own car/auto rickshaw/own scooter/bicycle etc.), para (3) (all components of Daily Allowance on tour including rate of DA for journey on foot) and para 4(C) (rates of transportation of personal effects) of this Annexure, shall automatically increase by 25% whenever Dearness Allowance payable on the revised pay structure goes up by 50%.

7. ADDITIONAL TRAVEL FACILITIES

(a) In partial modification of Rule 216, 217 & 218A of Travel Regulations(1991 Edn), travel by fastest means including air shall be authorised for onward and return journeys to dependants of deceased Defence Forces personnel for conducting customary social rites

(b) In partial modification of Rule 94 Note (i) and Rule 108 of Travel Regulations, 1991 Edn), the authorised class of travel for hospital admission shall be the same as that authorised for official tours.

(c) In partial modification of Rule 162 of Travel Regulation (1991 Edn.), conveyance granted to two relatives of battle casualties at Govt expense to meet service personnel admitted in a Military Hospital presently limited to the rank of Lt Col and equivalent has been extended to all Defence Personnel irrespective of rank.